



Verein | Association | Associazione | Association | Asociación
Répertoire International d'Iconographie Musicale

STATUTES

Name and Seat	<p>Article 1</p> <p><i>Association Répertoire International d'Iconographie Musicale</i> (hereinafter called Association RIdIM) is a not-for-profit association formed pursuant to Art. 60 & seq. of the Swiss Civil Code with its seat in Zurich (Switzerland).</p>
Purpose	<p>Article 2</p> <p>¹ Association RIdIM promotes Swiss and international cataloguing and research projects focusing on visual culture related to subject matters of music, dance and the dramatic arts.</p> <p>² Association RIdIM promotes contact and co-operation among members, and it supports them in their cataloguing and research activities.</p> <p>³ Association RIdIM promotes public awareness of the importance of cataloguing and research projects on visual culture related to subject matters of music, dance and the dramatic arts.</p> <p>⁴ Association RIdIM pursues neither pecuniary benefits nor other profit motives.</p>
Main Activities	<p>Article 3</p> <p>To achieve the purposes mentioned under Article 2 Association RIdIM facilitates inter alia:</p> <ol style="list-style-type: none"> a. training and education for all members of Association RIdIM; b. the organisation and realisation of cataloguing workshops for visual sources related to subject matters of music, dance and the dramatic arts; c. the development and maintenance of a database for cataloguing visual sources related to subject matters of music, dance and the dramatic arts; d. the organisation of scholarly meetings; e. the dissemination of information of Swiss and international institutions and individuals that are compiling, cataloguing and undertaking research related to visual culture concerning subject matters of music, dance and the dramatic arts; f. the establishment and maintenance of contacts with domestic and international organisations with similar purposes; g. the securing of funding to achieve the purposes of Association RIdIM through acquisition of public financial means and third-party funds. <p>Other activities to achieve the purposes of Association RIdIM remain reserved.</p>
Membership	<p>Article 4</p> <p>Association RIdIM provides individual and collective membership.</p>
Individual Membership	<p>Article 5</p> <p>Individual membership includes:</p> <ol style="list-style-type: none"> a. individuals within public or private institutions involved in cataloguing and/or research activities related to visual culture concerning subject matters of music, dance and the dramatic arts; b. individuals with a verifiable focus on cataloguing and/or research activity related to visual culture concerning subject matters of music, dance and the dramatic arts.
Collective Membership	<p>Article 6</p> <p>Collective membership includes:</p> <ol style="list-style-type: none"> a. Swiss or foreign organisations with a verifiable focus on cataloguing and/or research activity as related to visual culture concerning subject matters of music, dance and the dramatic arts; b. Swiss or foreign organisations with a similar purpose to that of Association RIdIM.

Admission to members	<p>Article 7</p> <p>¹ The Council provides admission to members on request by the applicant. Applications for admission to Association RIdIM need to be submitted in writing to the President of the Association.</p> <p>² The Council may reject admission without giving a reason.</p> <p>³ In case of rejection of admission there exists the right of one-time reconsideration. The reconsideration shall be submitted in writing to the President. The Council makes decisions on reconsideration requests. Rejected reconsideration requests require no justification and cannot be appealed.</p>
Cessation of Membership	<p>Article 8</p> <p>¹ Membership expires:</p> <ul style="list-style-type: none"> a. by giving a notice in writing to the President; b. after unsuccessful reminder of two years' membership fee; c. by decision of the General Assembly to expel. <p>² In case of expulsion the right of one-time reconsideration exists. The reconsideration shall be submitted in writing to the President. The Council makes decisions on reconsideration requests. This decision is final and cannot be appealed.</p> <p>³ The withdrawal from membership, regardless of its reasons, does not free the member from previously due membership fees and the fees of the current fiscal year.</p>
Liability of Members	<p>Article 9</p> <p>The members of Association RIdIM, the Council, the Executive Board, the Commissions and the Committees and Working Groups are not personally liable for liabilities of Association RIdIM but only Association RIdIM with the Association's assets.</p>
Membership Fees	<p>Article 10</p> <p>¹ Each individual member pays an annual membership fee agreed by the General Assembly in advance.</p> <p>² Collective members pay an annual membership fee agreed by the General Assembly. The minimum of collective membership fee is three times the annual fee for individual members.</p> <p>³ Membership fees for individual and collective members are charged per calendar year and are due within 30 days after agreement of the General Assembly. Membership fees remain fully payable for the year in which the membership expires (see Article 8, para. 3)</p>
Organisation	<p>Article 11</p> <p>The bodies of Association RIdIM are:</p> <ul style="list-style-type: none"> a. the General Assembly b. the Council c. the Executive Board d. the Auditors
General Assembly	<p>Article 12</p> <p>¹ The General Assembly is the supreme body of the Association RIdIM. It consists of all individual and collective members.</p> <p>² The ordinary General Assembly meets once a year. The Council shall convene the General Assembly at least 30 days before the date of the meeting by announcing the agenda. Motions from members shall be submitted in writing to the President at least 20 days before the meeting of the General Assembly. The General Assembly can only decide on items that have been listed on the agenda. The Council determines the time and place of the General Assembly.</p> <p>³ The Council shall convene extraordinary meetings of the General Assembly if</p>

and when circumstances make it necessary, by decision of the General Assembly or in the case that at least a fifth of all members of the Association RIidIM shall request such an extraordinary meeting of the General Assembly by writing to the President. Individual and collective members have one voice per member. The convening of an extraordinary meeting of the General Assembly is subject to special regulation according to article 18, para 3.

⁴ The Council shall convene an extraordinary meeting of the General Assembly no later than 90 days after having received the request.

⁵ In case of impediment, members cannot send a substitute to the ordinary and/nor extraordinary meeting of the General Assembly.

Article 13

¹ The General Assembly shall undertake the following tasks:

1. Election of the Council members and the Auditors;
2. Approval of the annual reports of the President, the Treasurer and the Chairpersons of the Committees and Working Groups;
3. Approval of the report of the Auditors;
4. Declarations for the attention of the managing bodies and disposal of appeals against these bodies concerning the exclusion of liability;
5. Adoption of resolutions concerning the appropriation of the annual net income;
6. Approval of the budget for the following fiscal year;
7. Determination of the amount of membership fees for individual and collective members;
8. Approval of the financial compensation to the members of the Executive Board as proposed by the Council;
9. Discussion and approval on amendments to the statutes and especially regarding the association's purposes;
10. Discussion and decision on all motions presented by the Council or the members;
11. Discussion and decision on all matters which are not expressly within the competence of other bodies of the Association RIidIM;
12. Discussion and decision on any other matter reserved to the General Assembly by law or by the statutes, and on matters remitted by the Auditors to the General Assembly;
13. Dissolution of the Association RIidIM or its merger with other organisations and the use of the assets of the Association RIidIM.

Article 14

¹ The General Assembly takes its votes with simple majority of all members present at the meeting. Individual and collective members have one vote per member.

² Amendments of and changes to the statutes require both a majority of 50% of all members of the Association RIidIM and a two-third majority of votes of the members present at the General Assembly. Changes of the association's purpose require the unanimous agreement of all members of the Association RIidIM. The dissolution of the Association RIidIM is subject to special regulation as stipulated in article 29.

Article 15

The Council is chaired by the President, and consists of five to seven Ordinary Members. The number of Ordinary Members may be increased to up to two at the discretion of the Council and with the approval of the General Assembly.

Article 16

¹ The members of the Council are elected for a term of five years.

² Council members can be re-elected. They are not remunerated for their work.

³ The Council elects the Vice-President, the Treasurer and the Secretary from its members.

⁴ If a member of the board resigns before the end of the term, the seat remains vacant until the next meeting of the General Assembly with the restriction of Article 25.

Article 17

¹ Council meetings are held as needed but at least once a year.

² All tasks that are not expressly reserved by law, or by statute to another body, fall into the competence of the Council.

³ The Council can call for an extraordinary meeting of the General Assembly by simple majority of all voting members of the Council if the Council deems it necessary.

Article 18

¹ The Council has a quorum when at least half the number of Council members is present. In the case of a tie, the President casts the deciding vote.

² The Council carries its decisions by a simple majority of all present members.

³ In case of impediment, Council members cannot send a substitute to the ordinary and/or extraordinary meeting of the Council.

Article 19

¹ Depending on the existing financial resources, the Council shall approve compensation to the members of the Executive Board without thereby pursuing a pecuniary benefit or a profit motive. The amount of the compensation is subject to final approval by the General Assembly and shall conform to the principle of voluntary work of the members of the Executive Board.

² Depending on the existing financial resources, the Council may maintain a secretariat that supports the Council and the Committees and Working Groups in administrative and organisational matters.

³ The Council shall establish Committees and Working Groups for the processing of specific tasks. The Council approves their rules of procedures, elects the chairperson, approves the admission of non-members into the Committees and Working Groups, guarantees and regulates communication and the exchange of information, takes decisions concerning proposals submitted by the Committees and Working Groups, requests meetings and decides upon the dissolution of the Committees and Working Groups.

⁴ The Council may appoint liaison officers who maintain contacts with partner organisations of Association RIDIM. These officers serve on the Council as advisory members without voting and electoral rights and cannot act in a managerial capacity within Association RIDIM. The scope of their activity, term of office, participation in Council meetings and their voting procedure is subject to consultations and agreements with the partner organisations and the individuals concerned.

⁵ The Council may appoint advisory officers without voting and electoral rights. Advisory officers cannot act in a managerial capacity within Association RIDIM. The scope of their activity, term of office, participation in Council meetings and their voting procedure is determined by the Council.

Article 20

¹ The Council decides about the admission of new members and does not need to communicate reasons in case of rejection.

² The Council decides in the final instance about reconsideration requests of rejected membership applications and is not required to state reasons in case of approval or rejection.

³ The Council appoints and disbands Committees and Working Groups, elects its chairperson and issues the rules of procedures.

⁴ The Council processes the recognition and loss of recognition of National RIdIM Centres and Working Groups based on rules of procedures, issued and agreed by the Council of the Association RIdIM.

Article 21

Documents must be authorised by two signatories, one of which must be the President. The second signatory may be one of the Vice-president, the Treasurer or the Secretary of the Executive Board.

Executive Board

Article 22

The Executive Board is the executive body of the Council of Association RIdIM. Members of the Executive Board are not remunerated for their work.

Article 23

¹ The President, Vice-president, Treasurer and Secretary form the Executive Board.

² The Executive Board is responsible for managing the daily business of Association RIdIM, the preparation of the Council meetings, the scheduling of all other important events, and the representation of Association RIdIM.

³ The Council may assign other tasks to the Executive Board.

⁴ Members of the Executive Board may receive a compensation for their work depending on Article 13, item 8 und Article 19, para 1.

Article 24

¹ The President chairs the Executive Board and is therefore authorised to act on behalf of Association RIdIM.

² If the President is permanently unable to carry out his/her functions, the Council shall be empowered to elect his/her successor.

³ In the absence of the President the Vice-President acts in his/her stead.

Article 25

If a member of the Executive Board resigns office before the end of term, the Council shall be empowered to elect a new officer

a. either from its members or;

b. from the members of the General Assembly who will be in office until the next ordinary annual meeting of the General Assembly.

Auditors

Article 26

¹ There shall be two auditors.

² The auditors do not need to be members of Association RIdIM. They may not be members of the Council.

³ The auditors are elected by the General Assembly for a one-year term and may be re-elected.

⁴ The auditors prepare an audit report for the attention of the General Assembly.

Committees and Working Groups

Article 27

- ¹ Committees and Working Groups are in charge of business assigned and defined by the Council.
- ² Committees and Working Groups are appointed and disbanded by the Council.
- ³ Committees and Working Groups operate on the basis of rules of procedures approved by the Council.
- ⁴ Non-members may join Committees and Working Groups depending on their approval by the Council.
- ⁵ Committees and Working Groups constitute themselves with the exception of the chairperson who is elected by the Council.
- ⁶ The Council of the Association RIdIM can assign additional tasks to Committees and Working Groups.
- ⁷ The Chairs of Committees and Working Groups regularly informs the Council.
- ⁸ The Chair of Committees and Work Groups shall submit annual reports to the General Assembly.

National RIdIM Centres and Working Groups

Article 28

- ¹ A National RIdIM Centre and Working Group establishes its own organisational structure, manages its own internal and financial affairs, and elects a Chair. Association RIdIM can, if required, provide assistance with this process, but in all cases, the National Centre and Working Group is subject to its own internal governance and not that of Association RIdIM.
- ² A National RIdIM Centre and Working Group is charged with the cataloguing of visual sources of subject matters referring to music, dance and the dramatic arts at national or regional level and functions as the framework of their interpretation.
- ³ Further regulations concerning the definition, organisation and recognition as well as the rights and duties of National RIdIM Centres and Working Groups are regulated by separate rules of procedures, issued and agreed by the Council of Association RIdIM.

Dissolution

Article 29

- ¹ The dissolution of Association RIdIM can only be decided upon by the General Assembly. It must figure on the agenda and requires the presence of 50% of all votes plus a majority of two-third of the votes represented at the General Assembly meeting in question. Individual and collective members have one vote each.
- ² In case of dissolution the General Assembly decides on the disposition of the association's assets taking into consideration the purposes of Association RIdIM.

Disputes and Jurisdiction

Article 30

- ¹ Every member of Association RIdIM may appeal in court a decision which violates either the statutes of the Association RIdIM or existing law so long as the member has not previously approved the decision in question.
- ² In case of disputes, only the English version of these statutes is applicable.
- ³ Jurisdiction is Zurich, Switzerland.

The present statutes of Association RIdIM enter into force upon their approval by the meeting of the General Assembly on 9 September 2016 and replace the statutes as approved at the founding meeting of the General Assembly on 30 November 2010.